



## Special Education Parent Advisory Committee September 18, 2024, Minutes

### **Present:**

PAC Representatives: Brian Hagler (Lansing), Jennifer Pace (East Lansing), Latina McCausey (Waverly)

ISD Staff: Greg Molenda, Rhiannon Schindewolf-DeShais, Crystal Cutler

Meeting called to order at 6:32 p.m. by Brian.

- I. Welcome
- II. Minutes from August 2024 meeting were reviewed. Latina made a motion to approve, and Jen seconded. All approved.
- III. Administrative Reports
  - a. Crystal Cutler, Executive Director, Student Support Services/Special Education

Public Relations created a video of the Fall Fun Fest event including interviews with Crystal and Brian. It was shared on social media.

Updates on Beekman transition. Working through some challenges with Lansing School District still having some classrooms in the building. More than half the building has been painted and painting will be finished over breaks. Air purifiers, AC units and cleaning will be done by the October break. Overall good progress.
  - b. Greg Molenda, Ingham ISD Director, Technical Assistance and ASD

Surrogate Parent training will be scheduled for PAC reps on an upcoming agenda.

Discussed importance of documenting that everything in an IEP is being followed and tracking progress. Districts are currently working on systems to track accommodations and how often accommodations are being followed.
  - c. Action Items:
    - i. No Waivers
    - ii. No Deviations

#### IV. Business Meeting

##### **Fall Fun Fest Recap:**

- a. Event was successful. 14 families and 27 Community Partners signed in as attending
- b. A few families mentioned they attended specifically because of the zoo location.
- c. Everyone felt the location was easier to find than previous location at Hawk Island. Parking was crowded, but committee liked everything else about the zoo location.
- d. Rhia will reserve the same location for next year on Sunday, September 14, 2025.
- e. Discussed moving the time slightly later to 11:30-1:30.
- f. More families came this year than in the past, but we would like to increase family participation even more. Brainstormed ways to reach more families including asking Community Partners to advertise to families they work with and encouraging all Directors to push the info out to their district families.
- g. We did not use all of our funds so they will be available for next year. Money was donated to provide 75 adults tickets. 18 adult tickets were given out and 22 student tickets were given out.
- h. Six Community Partners canceled or did not show up. Everyone who came expressed interest in returning next year.
- i. Timing worked well. Set up began at 8am, Community Partners arrived at 10am and the event began at 11am. Most families arrived during the first hour of the event.
- j. Next year will be the 10<sup>th</sup> annual Fall Fun Fest

Meeting adjourned at 7:08 p.m.

**Next PAC Meeting is October 16, 2024 – 6:30 p.m.**