Ingham Intermediate School District
Special Education Parent Advisory Committee

Special Education Parent Advisory Committee
May 19, 2021 Minutes

Present: Greg Molenda, Leanne Minshall, Ann Green, Melissa Boelter, Jennifer Pace, Brian Hagler, Cathy Blatnik, Matt Kuschel

Absent: Shelby Hicks, Michele Brock

Meeting called to order at order at 6:32 pm

I. Welcome
II. Minutes from April 21, 2021 meeting were reviewed and approved. Brian Hager moved. Cathy Blatnik seconded.
III. Administrative Reports
    a. Greg Molenda, Ingham ISD Director, Technical Assistance and ASD Programs
        i. Districts are trying to work out summer offerings. Looking at how they fit in with Extended School Year and what ESY looks like, including families who are not ready to go back in-person. Making sure programs are compliant and make sense.
        ii. ISD will be hiring for a new position, Transition Coordinator. This person will work with general education and special education around transition services.
IV. Action Items
    a. Deviations and Waivers – nothing new. ISD Plan is still going through the approval process with MDE.
V. Business Meeting
    a. Elections
        i. Ann Green and Melissa Boelter re-elected as co-chairs. Jen Pace nominated, Cathy Blatnik seconded.
        ii. Jen Pace re-elected secretary. Brian Hager nominated, Melissa Boelter seconded.
    b. Jen Pace gave report on presentations to SE Directors at the May 5, 2021 meeting. Script from the meeting and one page infographic shared with group. Script will also be sent to Directors who were not at the meeting. Leanne received some follow-up questions from Directors after the meeting.
    c. Discussion regarding general criteria for inviting and accepting participants for community events.
        i. Want to be inclusive and fair when accepting participants, but also want to make sure they are relevant and appropriate for our target population.
        ii. Greg Molenda will check if there is already an ISD policy about organizations we can partner with for community events.
    d. Greg Molenda shared information about Special Education Mediation Services. If you have someone in your district who is struggling to come to an agreement with the district, it is a good place to send them. Their phone number is on their website as well as a FAQ. They act as a neutral third party who can help when there is conflict. You do not get to pick which specific person to work with. Free service.

e. Surrogate Parent Training will be offered in September at 5:30 pm right before the regular September meeting. It is required of all PAC members to attend at least every 2 years. Any Representative who has not done it within the last two years needs to attend. When a district has a child whose parent is unavailable or cannot be located, a Surrogate Parent steps in to help make decisions on behalf of the child.
f. Discussion of meeting format and whether to meet in-person or virtually next school year. Brian Hagler brought a motion to continue meeting virtually for the 2021-2022 school year. Cathy Blatnik seconded. Motion approved.
g. 2021-2022 Events
    i. Fall Fun Fest: Sunday, September 12, 2021, Hawk Island Park
        1. Leanne has made a lot of follow-up calls to Community Partners. She will send the names of a few to Cathy and Brian for follow-up.
        2. Equine Learning Center will bring mini horse, Happendance is bringing dancers, Preuss Pets will bring a pet, working with Fire Dept and Police about bringing trucks or cars.
        3. Will be scheduling a meeting at Hawk Island this summer to measure tables and sign thank you notes for Community Partners. Leanne will contact PAC representatives when a date has been set.
    ii. Transition Expo: November 6, 2021, Wilson Talent Center
        1. Venue is set
        2. Waiting to hear about regulations for selling food items at event.

Next meeting September 15, 2021 including Surrogate Parent Training at 5:30 pm and Business Meeting at 6:30 pm.

Meeting ended 7:05 pm