



BOARD BRIEFS

July 21, 2026

Organizational Meeting Briefs

The Ingham Intermediate School District Board of Education held the annual Organizational Meeting and elected the following as officers for 2026-27:

- Michael Flowers as President of the Board of Education
- Erin Schor as Vice President of the Board of Education
- John Wolenberg as Treasurer of the Board of Education
- Lori Zajac as Secretary of the Board of Education
- Caitlyn Salow as Trustee of the Board of Education

Additionally, the Board:

- Adopted the Bylaws for 2026-27 including the regular meeting schedule, as presented.
- Designated June 21, 2027, as the date for the 2026-27 Public Budget Hearing.
- Designated July 20, 2027, as the date for the 2026-27 Organizational Meeting.
- Approved the Designation of Depositories and other Banking Matters, as presented.
- Approved the Employee Blanket Bond, as presented.
- Approved the recommendation for Legal Counsel, as presented.

Regular Board Meeting Briefs

July 21, 2026

Action Items

The Board approved the Consent Docket as follows:

Regular Meeting Minutes – June 15, 2026

- Human Resources Report
- Calendar of Events
- Payment Summary Report
- Investment Report



Ingham Intermediate School District

A Regional Educational Service Agency

- **Authorization of Recurring Vendor Contracts**

1. Xello, Inc. for September 1, 2026, to August 31, 2027, in an estimated total of \$54,054.77 for on-line career development for high school and middle school students within the CTE millage area. Rate per service, if applicable, is \$3.74 per high school student, \$3.13 per middle school student, and training at \$450.00 per session.
2. Kronos SaaS, Inc. for the following various time periods: July 22, 2026 – August 9, 2027; August 1, 2026 – July 31, 2027; and December 1, 2026 - November 30, 2027, in an annual estimated total of \$51,000 for maintenance/support and web-based hosting of a payroll Workforce Management System. Rate per service, if applicable, is UKG Ready Time – \$2.84 - \$3.07 per unit, UKG Ready Accruals Manager - \$0.48 - \$0.62 per unit, and Time clock maintenance as quoted.
3. Lowery Corporation dba Applied Imaging for July 1, 2026 – June 30, 2027, and prior year overage charges for additional pages, in an estimated total of \$65,000 for support and maintenance of copiers and printers across the ISD campus. Rate per service, if applicable, is Base Maintenance Contract – Copiers; Base Maintenance Contract – Individual Printers; Prior Year Printing Overage Charges; and EGold Fax.
4. Residential Options, Inc. (ROI) for July 1, 2026 – June 30, 2027, in an estimated annual total of \$150,000 for behavioral support services for a student with significant medical and behavioral challenges.
5. Teaching Strategies, LLC for August 31, 2026 – August 30, 2027, in an estimated total of \$70,000 for software licenses for ongoing child assessment subscriptions (Teaching Strategies GOLD and Creative Curriculum Cloud) for use by Ingham ISD and consortium. Rate per service, if applicable, is \$14.89 per Gold Portfolio license and \$1,092.50 per Creative Curriculum Cloud subscription. This contract is bundled with the following recurring contract, item #6.
6. Teaching Strategies, LLC for August 10, 2026 – August 9, 2028, in an estimated annual total of \$2,000 for software licenses for Kickstart Literacy Bundle. Rate per service, if applicable, is \$585.00 per bundle per year. This contract is bundled with the previous recurring contract, item #5.

In other action, the Board:

- Approved the Ingham ISD 2026-27 program calendars, as presented.
- Approved the bid purchase of office and classroom furniture for the 2026-27 school year from Kentwood Office Furniture through the TIPS Cooperative in the amount not to exceed \$100,000.
- Approved the Public Relations and Communications Department increase in FTE and position elimination, as presented.
- Awarded the purchase of (3) three CNC Knee Milling Machines to Kent Industrial, USA, Inc. of Tustin, CA, for a total amount of \$134,910.00.

Discussion Items

- Jamie Engel provided information on overnight and out-of-state travel for Wilson Talent Center students in the upcoming year.



- Susan Tinney presented proposed staffing adjustments for the 2026-27 school year in special education, outlining additional student support services to address the needs of local school districts and public-school academies within the service area.

Superintendent's Report

Superintendent Jason Mellema provided updates on the following:

- MSBO Certification recognition for the following staff members:
 - Justin Hill – Chief Financial Officer
 - Kristine Roggenbuck – Business Office Manager (renewal)
- A Resolution of Appreciation for Community Members who shared information with the community for the Special Education Bond Proposal.
- Special Education bond construction update.
- An update on the Neola website searching options as a new tool was deployed.

Closed Session

The Board moved into and out of Closed Session pursuant to Section 8(h) of the Open Meetings Act.

Upcoming Events

July 22, 2026, Ingham Academy Graduation, 2:00pm – 1601 W. Holmes Road, Lansing

August 18, 2026, Regular Board Meeting, 6:00pm – Thorburn Education Center

September 15, 2026, Regular Board Meeting, 6:00pm – Thorburn Education Center

For further information about the preceding items, please contact [Micki O'Neil](mailto:moneil@inghamisd.org) (moneil@inghamisd.org) or 517.244.1212.