



BOARD BRIEFS

May 16, 2023

Presentation

Micki O’Neil provided an overview of “Making Connections that Count.” This presentation was submitted for consideration and later selected to be a featured session at this year’s National School Public Relations Association’s National Seminar being held July 16-19, 2023, in St. Louis, Missouri. Micki, along with two other ISD Public Relations personnel from mid-Michigan will be guest presenters at the July meeting.

Action Items

The Board approved the Consent Docket as follows:

- Regular Meeting Minutes – April 11, 2023
- Closed Meeting Minutes – April 11, 2023
- Human Resources Report
- Calendar of Events
- Gifts
- Payment Summary Report
- Investment Report

In other action, the Board:

- Adopted the resolution to approve the 2023 Summer Tax Levy.
- Authorized the Superintendent to finalize and execute the School-to-Work and Youth Career Development Program agreement with Peckham, Inc. for workbased learning services, per the price band rates included in the agreement for the 2023-2024 school year.
- Authorized the Superintendent to execute a contract with Mason Public Schools for management services and labor for our Heartwood, SAIL, and North Star School school lunch programs for the 2023-24 school year in an initial amount of \$63,530 to be re-evaluated mid-year for potential increases in food and supply costs.
- Approved the annual cost for the Applicant Tracking software, from Frontline Technologies Group, LLC, for the period of July 1, 2023 to June 30, 2024, in the amount not to exceed \$38,142.70.
- Approved the annual cost for the automated sub calling system from Red Rover Technologies, LLC, for the period of July 1, 2023 to June 30, 2024, in the amount not to exceed \$58,710.24.



- Authorized a single source purchase orders from July 1, 2023 through June 30, 2024 to Edgenuity of Scottsdale, AZ, for licenses, training and services, in an amount of \$600.00 per license and a total estimated at \$144,600.00.
- Approved the Services Agreement with REMCAM for the REMC SAVE project for the term of July 1, 2023 through June 30, 2026, for an approximate fee of \$17,321 for the 2023-2024 fiscal year, and \$6,500 per year for the 2024-2025 and 2025-2026 fiscal years.
- Approved the contract extension of a Palo Alto unified threat management solution from AmeriNet of Michigan, Inc. at a cost of \$41,285 for a 12-month period, which includes subscription renewal fees, advanced URL filtering, Panarama software support, maintenance and support from June 17, 2023 through June 17, 2024.
- Authorized the Superintendent to execute the Technology Services agreements with our constituent districts for the described technology services.
- Authorized payment to ATC Group Services, LLC (ATC) in an amount of \$21,561.25 for air monitoring services performed in late December 2022 for the emergency asbestos cleanup and abatement caused during remodeling at the Wilson Talent Center and to approve the purchase of additional abatement removal services from Asbestos Abatement Inc. (AAI) in an amount not to exceed \$124,773 and the purchase of additional air monitoring services from ATC in an amount not to exceed \$37,000 for the remainder of the Phase I project.
- Approved the Resolution of Tribute for Carolyn Jones, Purchasing Specialist, as presented.

Discussion Items

Becky Hills presented the 2022-23 second revised budget as well as reviewed the 2023-24 proposed budget for all funds.

Susan Tinney presented proposed new positions for both Student Support Services and the Business Unit.

The first reading of the following board policies was held:

- BP 2623 Student Assessment
- BP 6325 Procurement - Federal Grants/Funds
- BP 7540.02 Web Accessibility, Content, Apps and Services
- BP 7540.03 Student Technology Acceptable Use and Safety
- BP 7540.04 Staff Technology Acceptable Use and Safety
- BP 8300 Continuity of Organizational Operations Plan
- BP 8305 Information Security
- BP 8315 Information Management
- BP 8390 Animals on District Property
- BP 8400 School Safety Information
- BP 9700.01 Advertising and Commercial Activities



Jamie Engel reviewed the bid award for the Electrical Control Panel Fabrication Training Boards for the Wilson Talent Center Engineering Program.

Becky Hills reported on the resurfacing of the concrete patio area behind Heartwood.

Information Items

Susan Tinney recommended tenure be granted to Katie Robinson and Diane Gonzalez for successfully implementing their job responsibilities.

Superintendent's Report

Superintendent Jason Mellema provided updates on the following:

- Wilson Talent Center Car & Big Toy Show, June 10

Board Member Reports

ISOA May Meeting – John Wolenberg

Superintendents Evaluation Committee – Lori Zajac and Nancy Stanley

Closed Session

The board moved into Closed Session for the purpose of a discussion on negotiations.

The board returned from Closed Session for the balance of the meeting.

Action Item

The board approved two items, first the IIPSA retention bonuses for 2022-23 and 2023-24 and second, the contract extension for 2024-25 for IIPSA as presented.

Upcoming Events

May 19, 2023, Heartwood Prom, 1:00pm–2:00pm – Heartwood School

May 23, 2023, Employee Recognition Dinner, 5:30pm – Thorburn Education Center

June 6, 2023, SAIL Graduation, 10:00am – Thorburn Education Center

June 7, 2023, Project SEARCH Graduation, 11:00am–1:00pm – Morrill Agriculture Hall Atrium, MSU

June 10, 2023, WTC Car & Big Toy Show, 9:00am–4:00pm – Wilson Talent Center

June 19, 2023, Special Board Meeting, Superintendent Evaluation, 4:30pm – Superintendent's Office

June 19, 2023, Regular Board Meeting, 6:00pm – Thorburn Education Center

July 18, 2023, Organizational/Regular Meeting, 6:00pm – Thorburn Education Center

June 20, 2023, Heartwood Graduation, 1:00pm–2:00pm – Heartwood School



**Ingham Intermediate
School District**

A Regional Educational Service Agency

For further information about the preceding items, please contact [Micki O'Neil](mailto:moneil@inghamisd.org) (moneil@inghamisd.org) or 517.244.1212.