



January 2013

Dear Parent/Guardian,

The Early College @ LCC is a three year program for students entering grade 11 in the fall 2013. The program has a STEM focus (science, technology, engineering and mathematics) with an emphasis on problem-based learning and inquiry. These fields prepare students for a wide range of careers and provide a solid foundation for many four-year college majors.

This program offers the unique opportunity to receive a high school diploma and complete a significant number of transferable college credits. We anticipate students will, at minimum, earn a certificate in one of LCC's STEM related fields and may complete as much as an associate degree during the course of the program. In exchange for this opportunity, success in The Early College requires hard work and dedication on the part of the student and the support of their family.

To be eligible for The Early College @ LCC, the student must be enrolled in a participating high school. The student must be within 1.0 credit of grade 11 status by June 2013. The completed application packet must be returned to your high school parent/ student liaison no later than **April 26, 2013**.

The Early College @ LCC anticipates admitting 90 eligible students utilizing a lottery admission process. Notification of selection to the program will occur May 3, 2013. Students awarded seats in the program, as well as those placed on a waiting list, will have mandatory diagnostic testing May 18, 2013. Parent/student orientation is planned for the evening of June 5, 2013 and a mandatory student orientation will be conducted August 14- 16, 2013. School starts on August 23, 2013 and will follow LCC's calendar.

If you have questions, please email theearlycollege@lcc.edu or call 517.483.1640.

Sincerely,

Kristine Grunwald, J.D.
Director of The Early College @ LCC



SENDING DISTRICT INFORMATION

(to be completed by parent/student liaison)

Student Name: _____ Student UIC #: _____

Does this student require ESL support: ☐ Yes ☐ No

Has this student been expelled (if yes, provide additional documentation): ☐ Yes ☐ No

Has this student had satisfactory attendance (per district guidelines): ☐ Yes ☐ No

Does this student have an active IEP: ☐ Yes ☐ No

Please check Yes or No:

☐ Yes, enter in Lottery 1.

This applicant should be considered for the first lottery because (please check all that apply):

_____ The student qualifies for free/reduced lunch and/or

_____ The student is first generation college - first generation college is defined as neither parent graduated with a four year college degree.

☐ No, does not qualify for Lottery 1. Enter in Lottery 2.

Liaison completing this portion of application form (please print):

Name: _____ Email: _____

Title: _____

Signature: _____ Date: _____

Admission to The Early College at LCC is conditional upon fulfillment of enrollment requirements.



STUDENT INFORMATION

Name (Last, First, Middle Initial): _____

Birth date (mm/dd/yyyy): ____ / ____ / ____

Home Address: _____

Home City: _____

Home Zip Code: _____

Student Phone #: _____

☐ Personal phone ☐ Family phone

Student Email: _____

☐ Personal email ☐ Family email

District/School

Current School District: _____

Name of Current High School attending: _____

Parent/Legal Guardian:

Name of Parent/Legal Guardian 1: _____

Address: _____

City: _____ Zip Code: _____

Phone #: _____ Parent/Guardian 1 Email: _____

Does this parent/guardian have legal custody or guardianship? ☐ Yes ☐ No

Name of Parent/Legal Guardian 2: _____

Address: _____

City: _____ Zip Code: _____

Phone #: _____ Parent/Guardian 2 Email: _____

Does this parent/guardian have legal custody or guardianship? ☐ Yes ☐ No

Emergency Contact: _____

Relationship to Student: _____ Phone _____

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PLAN SCORES

The academic program at The Early College is fairly rigorous. Teachers provide a great deal of support to help students succeed, but students need to do their part as well. Students should expect to do two to three hours of homework every night and come prepared to class each day with questions and ideas.

To help you decide if you are prepared for this program, we ask that you look at your PLAN scores to see if they are close to the standards set by ACT. Your scores should be close to:

Math: 17 • Reading: 16 • English: 15

We ask that you list your PLAN scores on the application, to indicate that you are aware of the demands of this program.

PLAN scores: _____ Mathematics
 _____ English
 _____ Reading

The Early College @ LCC applicants are required to take a math placement test. Applicants who do not have PLAN scores for English and reading or who are not satisfied with their English and reading PLAN scores will take a reading placement test.

Mandatory diagnostic testing for all students will take place May 18, 2013.

This program offers academic learning that relies on inquiry and focuses on science, technology, engineering and/or mathematics (STEM). What interests you about exploring or focusing on STEM?

[illegible]



LETTER OF RECOMMENDATION

To be completed by the applicant:

Student Name: _____

Current School: _____ Current Grade: _____

To be completed by the recommending respondent:

Respondent Name: _____

Respondent Phone Number: _____

Respondent Email Address: _____

Relationship to Applicant: _____

How long have you known the applicant, and in what capacity? _____

Respondent Signature: _____ Date: _____

Indicate your judgment of this applicant as compared to other students you have worked with:

	<u>Average or below</u>	<u>Above average</u>	<u>Excellent (top 10%)</u>	<u>Outstanding (top few in my career)</u>
Motivation	☐	☐	☐	☐
Self-confidence	☐	☐	☐	☐
Independent judgment.....	☐	☐	☐	☐
Maturity	☐	☐	☐	☐
Responsibility	☐	☐	☐	☐
Ability to work with others.....	☐	☐	☐	☐
Intellectual curiosity	☐	☐	☐	☐
Punctuality	☐	☐	☐	☐
Capability to participate in a rigorous course of academic study.....	☐	☐	☐	☐

In your opinion, why would this student be a good candidate for The Early College at LCC?

Additional comments?



ASSURANCES

Student Assurance:

The Early College offers a rigorous academic curriculum, including up to 60 undergraduate credits or an Associate Degree from Lansing Community College or a certificate in a STEM related program. Participation will require me to demonstrate a high level of commitment, maturity and responsibility. I understand that participation in this program requires my full academic, social and emotional commitment if I want to achieve my full potential. I declare that the information provided in this application packet is true and complete and that the essay and test scores represent my own work.

Student Signature

Date

Student Name (please print)

Parent/Guardian Assurance:

I understand that my participation in my child's education will help determine his or her likelihood of success in this program. I agree to be accessible and readily available to the school to discuss my child's progress and development. I recognize that acceptance at The Early College requires a commitment through grade 13. I also understand that attendance and full participation in all programmatic activities is vital to my student's success and that transportation to and from Lansing Community College is the responsibility of the student/family. I understand that acceptance into this school is a privilege and that my child must maintain the school standards in order to remain enrolled. Failure to meet standards may result in dismissal.

Parent/Guardian Signature

Date

Parent/Guardian Name (please print)

Principal Assurance:

I believe this student will benefit from and contribute to The Early College.

Principal Signature

Date

Principal Name (please print)

Counselor Assurance:

I certify that this student is anticipated to be within 1.0 credit of grade 11 status by 6/30/2013 according to our district's graduation requirements. I have verified, to the best of my ability, the students' status regarding eligibility for free or reduced lunch and/or first generation college and have reviewed the application packet with the student to make sure it is complete.

Parent/Student Liaison Signature

Date

Parent/Student Liaison Name (please print)



APPLICATION ESSAY

Topic

Why do you want to be accepted into The Early College @ LCC?

Thinking about the Topic

- What do you like about The Early College concept?
- Why would you prefer The Early College over the high school you are attending now?
- What qualities do you have that make you a good fit for The Early College?
- What do you hope to accomplish by attending The Early College?
- What are your specific goals for life after high school?

Writing about the Topic

You might, for example, do one of the following:

- Describe the special talents that you have that will help you succeed in The Early College.
- Discuss the reasons that you are interested in The Early College.
- Explain why you would prefer The Early College over a traditional high school.
- Write about how you learned about The Early College and why it appeals to you.

Use this checklist as a guide for your writing:

- ☐ Is my name listed on my essay?
- ☐ Do I have a clear central idea that connects to the topic?
- ☐ Do I stay focused on my central ideas?
- ☐ Do I support my central idea with important details/examples?
- ☐ Do I need to take out details/examples that DO NOT support my central idea?
- ☐ Is my writing organized and complete with a clear beginning, middle and end?
- ☐ Do I use a variety of interesting words, phrases and/or sentences?

Checklist for Polishing:

- ☐ Have I checked and corrected my spelling to help readers understand my writing?
- ☐ Have I checked and corrected my punctuation and capitalization to help readers understand my writing?
- ☐ Have I typed my essay following these formatting requirements: 1" margins, 12 point font, single-spaced?
- ☐ Have I met the length requirement of 500-700 words?

The Early College requires honesty and originality in a student's academic work. Please note you have signed an assurance statement indicating this essay is your own work.



FINISHED?

Before you submit your application to your parent/student liaison, please be sure you have completed and included each of the following:

- ☐ Sending District Information Form
- ☐ Student Information Form
- ☐ STEM Reflection
- ☐ Letter of Recommendation Form
- ☐ Assurance Form
- ☐ Application Essay
- ☐ Unofficial Transcript
- ☐ Full class schedule for 2012-13 school year

INFORMATION MEETINGS

You are welcome to attend any available information meeting. Eligibility criteria, a typical school day and the focus of the program will be reviewed. If you plan to attend an information meeting, please email theearlycollege@lcc.edu or call 517.483.1640. Please include date attending, student's name and district.

February 9, 2013 – Noon to 2:00 p.m.
LCC, Mackinaw Building, Room 202-203
430 North Capitol, Lansing, 48933

March 16, 2013 – Noon to 2:00 p.m.
LCC, Mackinaw Building Room 202-203
430 North Capitol, Lansing, 48933

February 12, 2013 – 6:00 to 8:00 p.m.
LCC, Administrative Boardroom
610 North Capitol, Lansing, 48933

April 10, 2013 – 6:00 to 8:00 p.m.
LCC, Administrative Boardroom
410 North Capitol, Lansing, 48933

March 13, 2013 – 6:00 to 8:00 p.m.
Ingham ISD, Thorburn Education Center
2630 West Howell Road, Mason, 48954

April 16, 2013 – 6:00 to 8:00 p.m.
LCC, Administrative Boardroom
410 North Capitol, Lansing, 48933

Parent/Student Webinar

March 27 – 6:00 p.m. – To participate go to: <http://remc.adobeconnect.com/tec> and log-in as a guest (more details are available on our website). Two options are available: 1) log-in from home or 2) check with your local high school to see if they are hosting a session in their building. Please note: seats are limited for these webinars.

High School Visits

Information sessions will be held during school hours at participating high schools that have elected to host a visit. Please contact Peter Lincolnhol at lincolp@lcc.edu or 517.483.1640 for more information.