



BOARD BRIEFS

November 19, 2019

Celebration

Early Childhood shared their Blue Ribbon Affiliate Designation for Parents as Teachers Quality Endorsement and Improvement. Our Great Parents, Great Start (GPGS) staff, Milissa Kelley, Kellie Jones and Dorothy Cooks, were introduced to share information about the GPGS program and were recognized for their efforts. A family shared their experiences working with GPGS staff and were grateful for their support.

Action Items

The Board approved the Consent Docket as follows:

- Regular Minutes – October 15, 2019
- Work Session Minutes – March 18, 2019
- Human Resources Report
- Gifts
- Calendar of Events
- Payment Summary Report
- Investment Report

In other action, the Board:

- Adopted the Resolution calling for a vote on March 10, 2020 to restore the full amount of the Ingham ISD special education millage to 4.75 mills for a period of 20 years.
- Approved the new MIBLSI Administrative Assistant position as presented. This position will be funded by MIBLSI.
- Adopted Resolutions of Tribute to Charlys Harmon-Kenroy and Angela Ramos who are retiring from Ingham ISD.
- Approved the hiring of Karen Black for the Director, Early Childhood Support Network position as presented.
- Authorized the Superintendent to accept the Early Childhood Support Network (ECSN) grant award in the amount of \$2,092,921 and execute an interim grant agreement with the Michigan Department of Education (MDE) in November as well as to execute the subsequent finalization of the grant agreement after confirmation of the contract language with MDE.
- Authorized the Wilson Talent Center Medical Assistant and Capital Area Healthcare Education Partnership programs to purchase study materials, practice tests and certification tests for the 2019-20 school year from National Healthcare Association in an amount not to exceed \$33,000.
- Approved the two-year agreement with R & D Landscape per the attached rates, for lawn services for the summers of 2020, and 2021, estimated at \$33,000 per season which includes as needed services scheduled by the district at the fixed hourly rates plus materials, and snow removal/salt for the winter seasons of 2020-21 and 2021-22, estimated at \$30,000 per season.
- Approved the Annual Summer Tax Resolution to collect a 100% Summer Tax levy for the tax year 2020 (fiscal year 2020-21), and continuing from year-to-year until specifically revoked by the board.
- Approved the following board policies as presented:
 - New Policies
 - 1090.00 Public Expression of Board Members
 - 1105.00 Board-Superintendent Working Relationship (Former 1100.00 R-1)
 - 1110.00 Incapacity of the Superintendent (Former 1100.00 R-2)



- 1115.00 Evaluation of the Superintendent (Former 1100.00 R-3)
- 1120.00 Superintendent and Staff Job Descriptions (Former 1100.00 R-4)
- 1520.00 Administrative Regulations and Procedures
- 4420.00 Staff Use of Personal Communication Devices

Revised

- 1510.00 Board Policies
- 2112.00 Parent and Family Engagement
- 4134.00 R1 Severe Weather Closings/Emergencies
- 6111.00 Nondiscrimination and Equal Employment Opportunity
- 9180.00 Community Use of School Facilities
- 9180.00 R1 Building Use Guidelines

Deleted

- 1100.00 Board-Superintendent Relationship
- 1100.00 R1 Board-Superintendent Working Relationship
- 1100.00 R2 Incapacity of the Superintendent
- 1100.00 R3 Evaluation of the Superintendent
- 1100.00 R4 Superintendent and Staff Job Descriptions
- 1510.00 R1 Board Policies -Administrative Regulations and Procedures
- 1510.00 R2 Board Policies -Codification System
- 1510.00 R3 Board Policies -Distribution System
- 1510.00 R4 Board Policies -Format
- 1510.00 R5 Board Policies –Review
- 1510.00 R3 E1 Ingham ISD Board Policy Book Distribution List
- 4134.00 R2 School Closings due to Severe Weather, Decision Making Procedure
- 4134.00 R3 School Closings for Other Reasons, Decision Making Procedure
- 4134.00 R4 School Closings, Notification
- 4134.00 R5 School Closings, Employees' Obligation to Report to Work

Discussion Items

Susan Tinney presented the rationale to add 3.5 FTE Mental Health Specialist positions.

Susan Tinney presented the rationale to add a new 1.0 FTE Pupil Accounting Auditor, Attendance Officer and Accountant position.

Helen McNamara provided an overview of the draft Emergency Operations Plan.

Superintendent's Report

Jason Mellema shared that Andrew Dravland earned his Chief Financial Officer Certification from the Michigan School Business Officials Voluntary Certification Program and Jon Harpst has successfully completed the Michigan School Business Officials Leadership Institute.

Jason Mellema discussed a local district board of education vacancy.

Jason Mellema shared that the Michigan Schools Public Relations Association developed a tool celebrating 60 years of serving students.



Jason Mellema shared an opinion article he submitted to the Lansing State Journal regarding Teacher Shortage.

- Wednesday, December 11, 4:30-7:30 pm, Wilson Talent Center Open House, Wilson Talent Center
- Tuesday, December 17, 6:00 pm, Regular Board Meeting, Thorburn Education Center
- Tuesday, January 21, 6:00 pm, Regular Board Meeting, Thorburn Education Center
- Tuesday, February 18, 6:00 pm, Regular Board Meeting, Thorburn Education Center
- Tuesday, March 17, 6:00 pm, Regular Board Meeting, Thorburn Education Center
- Tuesday, April 14, 6:00 pm, Regular Board Meeting, Thorburn Education Center
- Thursday, May 14, 4:00-7:00 pm, Wilson Talent Center Student Showcase, Wilson Talent Center
- Tuesday, May 19, 6:00 pm, Regular Board Meeting, Thorburn Education Center
- Tuesday, June 16, 6:00 pm, Regular Board Meeting, Thorburn Education Center

For further information about the preceding items, please contact Micki O'Neil at 517.244.1212 or moneil@inghamisd.org.