



BOARD BRIEFS

July 20, 2021

Organizational Meeting

The Ingham Intermediate School District Board of Education held the annual Organizational Meeting and elected:

Nancy Stanley as President
Lori Zajac as Vice President
Michael Flowers as Treasurer
Erin Schor as Secretary

Also, the Board adopted the bylaws, scheduled June 21, 2022 as the date for the 2022-23 Public Budget Hearing and July 19, 2022 for the 2022-23 Organizational Meeting. The Board supported the designation of depositories, continued the employee blanket bond and retained legal counsel.

Regular Meeting

Action Items

The Board approved the Consent Docket as follows:

- Regular and Special Meeting Minutes
- Human Resources Report
- Calendar of Events
- Gifts
- Payment Summary Report
- Investment Report

In other action, the Board:

- Approved the new position of Technical Assistance Provider and Teacher, Autism Spectrum Disorder, as presented.
- Approved the recommendation to increase the FTE for the Teacher, Visually Impaired and otherwise health impaired, as presented.
- Approved the out of state conference request for Precision Machining and Engineering students and staff to attend FABTECH Manufacturing Trade Show in Chicago. Administration will continue to monitor the health status of the Chicago area as the event gets closer to determine if it is safe to travel.



- Approved the out of state conference request for Business and Risk Management students and staff to attend CloseUp in Washington DC. Administration will continue to monitor the health status of the Washington DC area as the event gets closer to determine if it is safe to travel.
- Approved the out of state conference request for Culinary students and staff to attend the International Culinary and Hospitality Experience in Florida. Administration will continue to monitor the health status of the Florida conference area as the event gets closer to determine if it is safe to travel.
- Adopted the 2021-22 calendars, as presented.
- Approved the annual cost of an on-line career development platform for students and buildings in Ingham ISD service districts within the CTE millage which includes software licenses and trainings from Xello, Inc. in an amount not to exceed \$50,986.76 for the period September 1, 2021 through August 31, 2022
- Authorized the WTC Culinary Arts Program to purchase food supplies during the 2021-22 school year from Sysco and US Foods in a total amount not to exceed \$40,000.
- Approved the purchase of individual 12-month copier support and maintenance agreements for 24 copiers for the 2021-22 school year, from Lowery Corporation d/b/a Applied Imaging for a total estimated group cost not to exceed \$32,500.00.
- Authorized the Superintendent to finalize and execute the agreement with Michigan Association of School Administrators (MAISA) for Ingham ISD to provide technology services during the time period July 1, 2021 through September 30, 2021 to develop a MiStrategy Bank Strategic Education Plan Repository.
- Authorized the Superintendent to execute a Memo of Understanding and complete the purchase of Securly from CDW-G through Wayne RESA at a volume discount off of the REMC Save bid price for an amount not to exceed \$50,000 for a period of three years.
- Approved the purchase of Phonak brand hearing equipment and hearing aids from Phonak, Inc. (Warrenville, IL) for a total not to exceed \$70,000 for Ingham ISD service area special education programs and services.
- Authorized the Superintendent to execute the agreement with Peckham, Inc. for job coaching services for students enrolled in Project SEARCH for an amount not to exceed \$48,745 for the 2021-2022 school year.
- Authorized the Superintendent to finalize and execute the consortium School-to-Work and Youth Career Development Program agreement with Peckham, Inc. for work-based learning services, per the price band rates included in the agreement for the 2021-2022 school year.
- Authorized the Superintendent to execute a contract with Mason Public Schools for management services and labor for the Heartwood, SAIL, and Secondary Learning Center school lunch programs for the 2021-22 school year in amount of \$63,530.
- Approved the Mason Communications Services agreement dated July 1, 2021 through June 30, 2022 for a base contract amount of \$39,000/year and a not to exceed amount of \$48,000/year.
- Approved the annual cost for the Workforce Management System from Kronos SaaS, Inc. which includes annual subscription license, maintenance/support, and web-based hosting in the amount not to exceed \$37,855.
- Approved the bid award to two vendors, N2Y and Rethink Ed, for the Special Education Curriculum that will be utilized by the local districts and the Ingham ISD special education programs.



Discussion Items

Susan Tinney provided a rationale to increase FTE for a paraprofessional in the SAIL Program.

Susan Tinney provided an overview of a proposed new position for an Instructional Coach to support special education.

Jason Mellema presented a first reading for the following Board policies:

Section 0000 - Bylaws

- 0151 Organizational Meeting

Section 1000 - Administration

- 1422 Nondiscrimination and Equal Employment Opportunity
- 1623 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 1662 Anti-Harassment

Section 2000 - Program

- 2240 Controversial Issues
- 2260 Nondiscrimination and Access to Equal Education Opportunity
- 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability
- 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities
- 2270 Religion in Curriculum

Section 3000 - Professional Staff

- 3122 Non Discrimination and Equal Employment Opportunity
- 3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 3362 Anti-Harassment

Section 4000 - Support Staff

- 4122 Non-Discrimination and Equal Employment Opportunity
- 4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 4140 Termination and Resignation
- 4362 Anti-Harassment

Section 5000 - Students

- 5341 Emergency Medical Authorization
- 5342 Do Not Resuscitate Orders (DNR) for Minor Students
- 5343 Physician Order for Scope of Treatment (POST)
- 5517 Anti-Harassment



- 5610 Emergency Removal, Suspension and Expulsion of Students

Section 7000 - Property

- 7300 Disposition of Real Property
- 7440.01 Video Surveillance and Electronic Monitoring
- 7540.06 District Issued Student Email Accounts
- 7543 Utilization of the Districts Website and Remote Access to the Districts Network
- 7544 Use of Social Media

Section 8000 - Operations

- 8315 Information Management
- 8320 Personnel Files
- 8321 Criminal Justice Information Security (Non-Criminal Justice Agency)
- 8330 Student Records
- 8400 School Safety Information
- 8500 Food Services
- 8510 Wellness

Information Items

Susan Tinney shared the recommendation to hire Jeffrey Smith, as the WTC Associate Principal.

Crystal Cutler provided an update on the members and activities of the Parent Advisory Committee.

Susan Tinney shared the resignation of Daryl Tilley, effective February 28, 2022.

Superintendent's Report

Jason Mellema introduced Crystal Cutler, Executive Director of Student Support Services, to the Board of Education.

Jason Mellema discussed the possibility of a Memorial/Naming Committee or having the Building and Grounds Committee discuss memorial/naming possibilities.

Jason Mellema provided a Facilities Plan update to the Board of Education.

July 20, 2021 Regular Board Meeting, 6:00pm – Thorburn Education Center

July 28, 2021 Ingham Academy Graduation, 1:30pm – Ingham Academy

August 17, 2021 Regular Board Meeting, 6:00pm – Thorburn Education Center

September 12, 2021 Special Education Parent Advisory Committee Fall Fun Festival, 1:00-3:00pm – Hawk Island

September 14, 2021 Regular Board Meeting, 6:00pm – Thorburn Education Center

October 19, 2021 Regular Board Meeting, 6:00pm – Thorburn Education Center

November 16, 2021 Regular Board Meeting, 6:00pm – Thorburn Education Center

December 21, 2021 Regular Board Meeting, 6:00pm – Thorburn Education Center

January 18, 2022 Regular Board Meeting, 6:00pm – Thorburn Education Center



February 15, 2022 Regular Board Meeting, 6:00pm – Thorburn Education Center
March 15, 2022 Regular Board Meeting, 6:00pm – Thorburn Education Center
April 12, 2022 Regular Board Meeting, 6:00pm – Thorburn Education Center
May 17, 2022 Regular Board Meeting, 6:00pm – Thorburn Education Center
June 21, 2022 Public Budget Hearing / Board Meeting, 6:00pm – Thorburn Education Center
July 19, 2022 Organizational / Board Meeting, 6:00pm – Thorburn Education Center

For further information about the preceding items, please contact Micki O’Neil at 517.244.1212 or moneil@inghamisd.org.